

ALBERS ELEMENTARY SCHOOL DISTRICT #63
BOARD OF EDUCATION
JUNE 25, 2025
REGULAR MEETING, 7:00 PM

CALL TO ORDER

Lucas called the meeting to order at 7:00 PM. Roll call shows Athmer, absent; Henry, absent; Lucas, present; Norrenberns, present; Winterbottom, present; Wuebbels, present. Everyone in attendance recited the Pledge of Allegiance.

VISITORS

Leigha Steuart, Kristen Huelsmann, Roben Deimeke, Shannon Hilmes, Kyle Peters, Christelle Bretz, and Susan Scott were present. Superintendent Mike Toebe and Bookkeeper Janel Zurliene were also present.

PUBLIC COMMENT

There is nothing at this time.

APPROVAL OF THE AGENDA

Winterbottom made the motion to approve the agenda. Wuebbels made the second motion. Voice vote shows all present in favor.

BOOSTER CLUB

- The new playground has been ordered. The anticipated delivery date is 10-14 weeks.
- They have received grants from the Maschoff Foundation and the Farm Bureau for \$1,000.00 each for the playground.
- The current playground will probably be removed before the start of school.

COMMITTEE REPORTS & ASSIGNMENTS – The new assignments will be discussed when the full board is seated.

TEACHER REPORTS - There is nothing at this time.

CONSENT AGENDA ITEMS

Wuebbels made the motion to approve the minutes from the May 28, 2025, regular meeting; approve the financial report; and approve the bills for \$ 31,496.07. Norrenberns made the second motion. Roll call shows Lucas, aye; Norrenberns, aye; Winterbottom, aye; Wuebbels, aye; Athmer, absent; Henry, absent.

RESIGNATION BOARD MEMBER – A letter of resignation as a Board member was approved from Brian Winterbottom. Voice vote shows all present in favor.

APPOINT BOARD MEMBER – Wuebbels made the motion to appoint Roben Deimeke and Shannon Hilmes to a two-year term. Norrenberns made the second motion. Roll call shows Lucas, aye; Norrenberns, aye; Wuebbels, aye; Athmer, absent; Henry, absent. They both read the Oath of Office.

OLD BUSINESS

- 2023-2024 MAINTENANCE GRANT, OFFICE – Progress is being made in the new front office. Staff are moving into the new offices. A punch list was reviewed with contractors. An open house will be planned later this summer.
- 2025 MAINTENANCE GRANT, DOORS – The project began on June 1, 2025. All doors and frames will be painted blue. The wooden doors will be replaced with metal doors. The estimated completion date is mid-July.
- EGYPTIAN TRUST – Mr. Toebe shared information regarding the employee health insurance additional premium from Egyptian Area Trust. We cannot be members of the Egyptian Trust without at least one employee enrolled in a health plan. The coverage we have will end on August 31, 2025. This item was tabled.
- SUMMER MAINTENANCE PROJECTS – The primary end of the building is almost completely finished with summer cleaning.
- 2025-2026 SCHOOL FEES – Wuebbels made the motion for the following fees: student lunch \$3.00; adult lunch \$3.50; milk \$0.40; registration \$100.00; tech fees grades 6-8 \$50.00; tech fees grade 5 \$75.00. Norrenberns made second motion. Roll call shows Norrenberns, aye; Wuebbels, aye; Athmer, absent; Henry, absent; Lucas, aye.
- 2025-2026 PARENT & STUDENT HANDBOOK – The second reading was held. Norrenberns made the motion to approve as presented. Deimeke made the second motion. Voice vote shows all present in favor.
- 2025-2026 ATHLETIC HANDBOOK – This item was tabled. A coach handbook also needs to be created and approved. There is a meeting next week with the Albers and Damiansville administration and Mr. Peters.
- 2025-2026 JUNIOR HIGH HANDBOOK – This item was tabled.
- PRESS POLICY UPDATES – The second reading was held. Wuebbels made the motion to approve as presented. Norrenberns made the second motion. Voice vote shows all present in favor.
- COACHING STAFF – All positions were tabled.

- COACHING VOLUNTEERS – All positions were tabled.

NEW BUSINESS

- APPOINT COMMITTEE MEMBERS – This item was tabled.
- PLAYGROUND EQUIPMENT – The Booster Club is requesting financial assistance for the playground equipment. Wuebbels made the motion to approve up to \$50,000.00 payment assistance for the equipment with repayment over 5-10 years. Deimeke made the second motion. Roll call vote shows Wuebbels, aye; Deimeke, aye; Hilmes, aye; Athmer, absent; Henry, absent; Lucas, aye; Norrenberns, aye.
- CONSOLIDATED DISTRICT PLAN – Norrenberns made the motion to approve the annual requirement of the Consolidated District Plan. Hilmes made the second motion. Voice vote shows all present in favor.
- CD RENEWAL – Wuebbels made the motion to invest two CDs, \$250,000.00 each, for 12 months with rates of 4.25% with Wintrust Investments. Norrenberns made the second motion. Roll call vote shows Deimeke, aye; Hilmes, aye; Athmer, absent; Henry, absent; Lucas, aye; Norrenberns, aye; Wuebbels, aye.
- MILK BID – Wuebbels made the motion to approve the bid from Prairie Farms as presented. Norrenberns made the second motion. Voice vote shows all present in favor.
- IASB CONVENTION – Information was reviewed about the November 2025 convention in Chicago. Any board member interested in attending should contact Dr. Toebe.
- ICSA SPECIAL EDUCATION PROCEDURES – Norrenberns made the motion to adopt the ICSA Special Education Procedures Assuring the Implementation of Comprehensive Programming for Children with Disabilities, revised May 2015. Wuebbels made the second motion. Voice vote shows all present in favor.
- SUMMER SCHOOL STAFF – Wuebbels made the motion to approve Susan Scott, Christelle Bretz, Kelly Mungai, and Holly Dumstorff as Summer School teachers. Norrenberns made the second motion. Roll call vote shows Hilmes, aye; Athmer, absent; Henry, absent; Lucas, aye; Norrenberns, aye; Wuebbels, aye; Deimeke, aye.
- PARAPROFESSIONAL – Wuebbels made the motion to advertise for a paraprofessional. Norrenberns made the second motion. Voice votes show all present in favor.
- MATERNITY LEAVE – Wuebbels made the motion to approve the maternity leave for Taylor Kampwerth, September 20, 2025, through December 1, 2025. Deimeke made the second motion. Voice vote shows all present in favor.
- RESIGNATION – Norrenberns made the motion to accept the resignation of Tiffany Long. Hilmes made the second motion. Voice votes show all present in favor.
- SPECIAL EDUCATION TEACHER – Wuebbels made the motion to advertise for the position. Deimeke made the second motion. Voice votes show all present in favor.
- COACHES HANDBOOK – This item was tabled.
- PRESS POLICY UPDATES, JUNE 2025 – The first reading was held.

SUPERINTENDENT'S REPORT

- July 22, 2025, is the In-person Registration for all students.
- The spring test scores were received. Albers Elementary was the third highest in ELA and fourth highest in Math in Clinton County.
- The annual audit is scheduled for July 17 and 18, 2025.
- The school year will begin on August 11 with a Staff In-service, including CPR training. Open House will be held from 5:30 PM – 6:30 PM for parents and students.
- There is a coaches meeting including CPR/AED training scheduled for July 17, 2025.

EXECUTIVE SESSION

There is nothing at this time.

ADJOURNMENT

Wuebbels made a motion to adjourn the meeting at 7:58 PM. Norrenberns made the second motion. Voice vote shows all present in favor.

Marshall Lucas, President

Courtney Athmer, Secretary